



Privacy Notice for Students

1. Introduction

- Christ the King College is committed to protecting the privacy of students. This notice explains how we collect, use, store, and share your data, and what your rights are. We comply with the UK General Data Protection Regulation (GDPR) and the Data Protection Act 2018.

2. Who we are

- Christ the King College is the data controller.
- Christ the King College, Wellington Road, Newport, Isle of Wight, PO30 5QT, Tel: 01983 537070

3. Information we collect

- **Personal details:** Your name, date of birth, address, contact details, and those of your parents/carers.
- **Attendance:** Records of your attendance and any absences.
- **Academic records:** Information about your academic progress, assessments, and exam results.
- **Behavioural information:** Records of your behaviour, including any disciplinary actions.
- **Medical information:** Information about your health, including any medical conditions, allergies, or disabilities.
- **Safeguarding information:** Information related to your safety and well-being.
- **Special Educational Needs (SEN) information:** If applicable, information related to your SEN.
- **Photographs and videos:** Images and videos taken during school activities.
- **Biometric data:** (If applicable) Fingerprint or facial recognition data used for [explain purpose, e.g., school meals].
- **Online activity:** Data collected when you use school computers or online learning platforms.
- **CCTV footage:** Images captured by our CCTV system.

4. Why we collect your information

- Providing your education.
- Supporting your learning and development.
- Monitoring your progress.
- Safeguarding your well-being.
- Managing your attendance

- Providing pastoral care
- Administering exams and assessments.



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- Communicating with you and your parents/carers.
- Complying with legal obligations.
- Managing school security.
- Providing access to school services.
- Managing school finances.

5. Legal basis for processing

We process your information based on various legal bases, including:

- **Legal obligation:** We are required to process certain information by law (e.g., safeguarding, attendance).
- **Public task:** We process information as part of our public task of providing education.
- **Consent:** In some cases, we may ask for your consent to process your information (e.g., photographs for the school website).
- **Vital Interests:** In rare cases, we might share information to protect someone's vital interests(e.g. medical emergency).

6. Who we share your information with

We may share your information with:

- Your parents/carers.
- Other schools or educational institutions.
- Local authorities.
- The Department for Education.
- Examination boards.
- Healthcare professionals.
- Social services.
- Law enforcement agencies.
- Third party IT providers that support the school.

7. How long we keep your information

We keep your information for as long as necessary to fulfill the purposes for which it was collected, and in accordance with legal requirements. Retention periods vary depending on the type of information.

8. Your rights

You have the following rights regarding your personal information:



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- **Right to access:** You can request a copy of your information.
- **Right to rectification:** You can ask us to correct any inaccurate information.
- **Right to erasure:** You can ask us to delete your information in certain circumstances.
- **Right to restrict processing:** You can ask us to limit how we use your information.
- **Right to data portability:** You can ask us to transfer your information to another organisation.
- **Right to object:** You can object to our processing of your information in certain circumstances.
- **Right to complain:** You can complain to the Information Commissioner's Office (ICO) if you are unhappy with how we have handled your information.

9. Data security

- We have security measures in place to protect your personal information.

10. Changes to this notice

- This notice may be updated periodically.

11. Contact us

- Please contact the school with any questions. admin@christthekingcollege.co.uk